



**VSPM'S DENTAL COLLEGE & RESEARCH CENTRE,  
NAGPUR-440019  
(NAAC Accredited with B+)**

Digdoh Hills, Hingna Road, Nagpur-440 019 Ph: (07104) 665000,665301 Fax: (07104) 665011, Email:  
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REF: VSPM'S DCRC/DEAN/

/2022

DATE: 22-12-2022

As per the instructions of Hon. Working Chairman Dr. Ashish Deshmukh, the Directorate of Research after consultation with the Dean, NKP Salve Institute of Medical Sciences and Ranjit Deshmukh Dental College and Research Centre and valuable inputs from the Chairman, Board of Research Studies of both the institutes a revised Research Policy was formulated and which will come in existence with immediate effect. The policy principles with regards to the incentives for research work will remain the same except for the fact that it will be made institution specific for all the institutes under the umbrella of VSPM AHE. Accordingly, following are the provisions made in the policy which will be applicable for staff and students of the Ranjit Deshmukh Dental College and Research Centre, Nagpur from 22<sup>nd</sup> December 2022.

**Institutional Policy for Publication and Grants**

A comprehensive and new policy has been laid as follows in view of changing requirements of various regulatory and accreditation agencies.

**A. Publications in Journal and Books.**

1. Incentive for publishing an original article in Non-UGC approved journals or journals indexed in other indexing agencies (Other than PubMed/Scopus/Web of Science/UGC approved) will be as mentioned below. No publishing fees or article processing charges will be paid or reimbursed by the institution upon publishing in other indexed journals (Other than PubMed/Scopus/Web of Science/UGC approved).

Published articles Indexed with other agencies will be paid incentive as  
Article based on Original research Rs. 4000/- and Article based on case report Rs. 2000/-

2. If Postgraduate student/ UG student is the first author and faculty is the second or corresponding author for publications in PubMed/Scopus/Web of Science/UGC approved journals, faculty from Ranjit Deshmukh Dental College & Research Centre, Nagpur will receive research incentives as applicable.
3. In case of multi-centric projects converted into publications or research publications with multiple authors from different places, faculty whose name is mentioned as author at any number or sequence will be paid research incentives as applicable. This is applicable for publishing in PubMed/Scopus/Web of Science/UGC approved journals



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only. Institution will not pay article processing charges in such cases. Also, when article is written by multiple authors where first, second or corresponding author is from other institute Ranjit Deshmukh Dental College & Research Centre, Nagpur will not pay article processing charges. If the second or corresponding author is from our institute, the institute will contribute to article processing charges with prior approval from the Dean/BORS if required.

4. Incentives will be given to Editor-in-Chief/ Principal Author, Co-editor/co author and author of contributing chapters for book publication with ISBN number only. Incentive for E-books with ISBN number will be half than that of for paper-copy books.

### **Copyright**

- Copyright processing charges – Will be paid as per the actuals and an incentive upon grant of copyright will be given as mentioned in the Table.

### **Patents**

- Name of the institute as one of the applicants should be present in the Patent. No funding or support incentive will be given for a faculty if institute's name does not figure in the approved patent.
- The Patent/Invention idea should be forwarded under the Patent Disclosure Form to the office of the BORS through the Dean.
- Patents with commercial value shall be considered for filing through VSPMAHE. Honorable Dean will be the final authority in deciding the commercial value of the patent.
- 20,000 INR as an incentive to the first applicant (irrespective of the number of applicants) of the institute under VSPMAHE, only if the parent organization is one of the applicants.

### **Swayam**

- All the Staff members who will enroll for the Swayam course and give exams will be reimbursed the exam fees as per the actuals.



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		<b>Processing charges (Rs.)</b>	<b>Incentives (Rs.)</b>
A.	<b>Publication with APC (in PubMed/Scopus/ Web of Science/ UGC approved journals)</b>	Proposed	Proposed incentive
	Meta analysis/ Systematic review/ RCT	On actual basis. Ceiling for journals with single indexing is Rs. 10,000 and for two or more indexing is Rs. 20,000	7000/-
	Original article		5000/-
	Case series		3000/-
	Review		2000/-
	Case reports		2000/-
	Others (letter to editor, images, quiz etc)		1000/-
B	<b>Publication without APC (in PubMed/Scopus/ Web of Science/ UGC approved journals/ DCI Category I)</b>		
	Meta analysis/ Systematic review/ RCT	NA	15,000/-
	Original article	NA	10,000/-
	Case series	NA	5000/-
	Review	NA	6000/-
	Case reports	NA	4000/-
	Others (letter to editor, images, quiz etc)	NA	2500/-
C	<b>Original article indexed with other agencies (Other than PubMed/Scopus/ Web of Science/ UGC approved journals)</b>	No processing charges will be paid	
	Original article		4000/-
	Case reports		2000/-
D	<b>Copyright</b>		
	Literary/ dramatic	As per actual charges paid the Copyright Office	500/-
	Video	As per actual charges paid the Copyright Office	1000/-
E	<b>Patent</b>		
	Patent Published	Maximum of Rs. 60000/- (Including FER)	20,000/-
F	<b>Books (with ISBN number only)</b>		



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Book Editor in Chief/ Main author	NA	15,000/-
Books as co-editor/ co-author	NA	10,000/-
Book chapter	NA	5000/-
E-book	NA	5000/-
E-books as co-editor/ co-author	NA	4000/-
E- book chapter	NA	3000/-

**General rules and protocol**

- All applications for payment of article processing charges have to be approved by the office of Board of Research Studies and the Honorable Dean.
- Amount for publication fees or article processing charges (APC) will be paid by the respective author to publication houses. Institute will reimburse the amount as per above norms on submission of the receipt of the same.
- Research incentives as being given to faculty or students for conducting various research activities including publications, participating in collaborative or funded projects, PG thesis grants, RD innovation fund etc. will be paid on actual basis.

**B. Postgraduate student (PG) grant.**

- One PG student from each Department will be supported partly for conduct of dissertation projects in the form PG thesis grant of Rs. 15000 per student each year on recommendation of the HOD at the time of submission of Synopsis to the MUHS on application.
- These grants will only be utilized for chemicals/kits or consumables as required for investigations that will done as a part of dissertation project.
- Student has to make an application in the prescribed format entitled "REQUEST FOR PG RESEARCH ALLOWANCE" as available with BORS office.
- Once sanctioned, amount will be reimbursed to PG student on successful completion of PG dissertation upon approval from PG Research committee/BORS of Ranjit Deshmukh Dental College and Research Centre, Nagpur.

**C. Internship grant**

- A total of 15 Interns will be given a grant of Rs. 10000/- year after successfully publishing original article/ case series/ case report/ letter to editor/ review article etc. in UGC approved journals.
- Grant will be released after a copy of publication in PubMed/ Scopus/ Web of Science/ UGC journals is submitted to respective BORS office.



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- Two grants of Rs. 5000/- each per year will be given for any Biomedical device idea by students of the college after scrutiny, selection and recommendation by the BORS.

**D. Undergraduate student (UG) grant/ scholarship**

- Rs. 5000/- will be given to a total of 20 UG student for RDDCRC Short term research project. RDDCRC Short term research project (RDDCRC - STS) is a research project to be conducted between August to December month of each year. Grant will be payable after conduct and publishing of Short term research project.
- Only those students whose application for STS research fellowship has not been approved on application by ICMR or MUHS will be eligible to apply for RDDCRC – STS program in the prescribed format entitled 'REQUEST FOR RDDCRC-STs. They would be entitled for the incentive and certificate subject to approval by BORS scrutinizing committee.

**E. Collaborative project**

- An incentive of Rs. 15,000 will be given to principal investigator/collaborator from Department whose project is of collaborative nature with the agencies /institute/ laboratory/associations of repute. (Outside the campus)
- Amount will be given on successful completion of a collaborative project and publication of the work in PubMed/Scopus/Web of Science/UGC approved journals.

**F. RD innovation fund for Academic Research & Development**

- RD innovation fund of maximum one lakh rupees (INR 1,00,000) will be given to faculty involved in collaborative projects with agencies of National and International repute as a Seed grant.
- Applications for Seed grant as a part of RD innovation fund should be approved by the BORS and will be forwarded through Dean to the Secretary VSPM & AHE.

**G. Conference/ Workshop grant**

Institute will provide support grant to faculty for participation in conference / workshop as a part of Faculty Development Program (FDP) to only those



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- a. Who have completed at least 2 years of continued full-time service in the institute and with good academic record.
- b. Who are presenting paper or poster in a National/ State conference or invited as a faculty.
- c. Who are attending workshop (as a delegate/faculty) on topics which will be useful to the institute as justified by the HOD. Maximum of 2 faculty from the department will be permitted at a time to avail the grant for attending a workshop.
- d. Who is a Senior faculty having completed 20 years of experience and have at least 10 publications to his/her credit in indexed journals and wishing to attend state/national conference. Paper/ poster presentation or invitation as a faculty is must for attending over-seas conferences.

**Note:**

1. Teaching staff to take prior permission atleast 4 weeks before the Conference/ Workshop in prescribed format.
2. All Teaching staff members will have an undertaking that they have not received any grants for the same conference/ workshop from any other agency.
3. Applications should be addressed to Honorable Dean (except in case of overseas travel in which case it will be addressed to Secretary, VSPM & AHE) forwarded through the office of Director, Research & Dean in the prescribed format entitled for 'Request for conference grants'.

**Details of maximum Conference/ Workshop grant are as follows:**

Not more than two conferences/ workshops in a year.

- a. Professor- Rs. 30,000.
- b. Associate Professor- Rs. 25,000.
- c. Assistant Professor- Rs. 20,000.
- d. Senior resident – Rs. 15,000.
- e. Overseas conference: 50% of overseas travel and registration expenses upto a maximum of Rs. 50,000 for Teaching staff members presenting paper/poster or invited as a faculty.