

Circular And Minutes Of Meeting



VIDYA SHIKSHAN PRASARAK MANDAL'S
DENTAL COLLEGE & RESEARCH CENTRE,

DIGDOH HILLS, HINGNA ROAD, NAGPUR-440 019 PH:(07104) 665000, Fax: (07104) 665011,
Email: vspmdcrcnagpur@gmail.com

REF: VSPM'S DCRC/DEAN/NAAC/F.NO. 41/ 632 (B) /2023

DATE: 22/05/2023

CIRCULAR

Meeting of IQAC committee is scheduled on 01/07/2023 at 11:00 am in the Dean Office to discuss regarding

1. AQAR data preparations and submissions.
2. ISO committee constitution.

Dr. Mukta Motwani,
Professor & HOD, O.D.M.R.
Coordinator of IQAC Committee
VSPM'S DCRC, NAGPUR



Dr. Usha Radke,
Dean & Chairman of IQAC Committee
VSPM'S DCRC, NAGPUR

DEAN

**VSPM'S Dental College &
Research Centre, Digdoh Hills
Hingna Road, Nagpur-440019**

Copy to:

- 1) All HODs, VSPM'S DCRC, Nagpur for information and doing the needful.
- 2) A.O. VSPM'S DCRC, Nagpur for information.





VSPM'S DENTAL COLLEGE & RESEARCH CENTRE, NAGPUR-440019

Digdoh Hills, Hingna Road, Nagpur-440 019 Ph: (07104) 665000,665301 Fax: (07104) 665011, Email:
vspmdrcnagpur@gmail.com Website: <https://vspmdrc.edu.in>

REF:VSPM'S DCRC/DEAN/IQAC/F.NO. 39 / 880 /2023

Date: 04/07/2023

MINUTES IQAC COMMITTEE HELD ON 1st JULY 2023

A meeting of IQAC committee was convened on 1st July 2023 at 10.30 a.m. in the Dean Chamber. The following HODs and members IQAC were present for the meeting:

Sr no	Name of Member	Designation	Committee Designation	Department	Remark
1	Dr. Usha Radke	Dean	Chairperson	Prosthodontics	Present
2	Dr. Mukta Motwani	Professor & HOD	Coordinator	Oral Medicine & Radiology	Present
3	Dr. Usha Shenoy	Professor & HOD	Co-Coordinator	Orthodontics	Present
4	Dr. K. Venugopal Reddy	Professor & HOD	Member	Public Health Dentistry	N.P.
5	Dr. Vrinda Kolte	Professor	Member	Oral & Maxillofacial Surgery	Present
6	Dr. Rajshri Kolte	Professor	Member	Periodontics	Present
7	Dr. Neelam Pande	Professor	Member	Prosthodontics	Present
8	Dr. Rajesh Kubde	Professor	Member	Conservative Dentistry	Present
9	Dr. Shubhangi Bagde	Professor	Member	Oral Pathology	Present
10	Dr. Gagandeep Lamba	Reader	Member	Pedodontics	Present
11	Dr. Ananya Hazare	Reader	Member	Orthodontics	N.P.
12	Dr. Rajlakshmi Banerjee	Reader	Member	Prosthodontics	N.P.
12	Dr. Apurva Mohite	Sr. Lecturer	Member	Oral Medicine & Radiology	N.P.
13	Mr. Chetan Deshmukh	A.O.	Member	Administrative Block	N.P.
14	Dr. Sudhir Deshmukh	Treasurer	Member	VSPM AHE	N.P.
15	Dr. Aparna Sharma	A.P. GMC, Nagpur	Member Alumni	GMC, Nagpur	N.P.
16	Mr. Eknath Choudhary	C.E.O.	Member	VSPM AHE	N.P.
17	Mrs. Kadambari Saigal	Librarian	Member	Library, VSPM'S DCRC	N.P.
20	Dr. Pushpa Hazare	Dentist	External Educationist	Hanuman Nagar, Nagpur	N.P.
21	Ms. Yash Bhakkad	Student	Student	VSPM'S Dental College, Nagpur	Present



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Sr. No.	Discussion	Responsibility
1	It was decided that the data required for the IIRF Submission to be done and responsibility was delegated to Dr. Mukta Motwani, Coordinator and Dr. Usha Shenoy. The forms pertaining to AQAR submission to be uploaded before the due date i.e. 20 th July 2023.	Dr. Mukta Motwani, Coordinator and Dr. Usha Shenoy
2	It was decided to give the responsibility ISOI to Dr. Vrinda Kolte and Dr. Surekha Rathod as Coordinators. They will be conducting the meeting accordingly and will allot the duties to the respective departmental representatives. It was unanimously decided that Professor from each department and IQAC member will be responsible to submit the related data to the Coordinators as and when required.	Professor/and IQAC Members

Meeting was adjourned with a vote of thanks to the Chairperson. The next meeting would be conducted in next week.

Dr. Usha Shenoy
Professor & HOD

Co-coordinator IQAC

H.O.D. ORTHODONTICS
VSPM'S Dental College &
Research Centre, Digdoh Hills
Hingna Road, Nagpur - 440018

Dr. Mukta Motwani
Professor & HOD
Coordinator IQAC

Dept. of Oral Medicine & Radiology
VSPM Dental College & Research Centre,
Nagpur.

Dr. Usha Radke
Dean
Chairperson

DEAN

VSPM'S Dental College &
Research Centre, Digdoh Hills
Hingna Road, Nagpur-440019

Copy to:

- 1) All HODs, DCRC for information and ready reference.
- 2) Members of IQAC committee.



**RANJEET DESHMUKH DENTAL COLLEGE & RESEARCH CENTRE,
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(NAAC Accredited with B+)**

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REF: VSPM'S DCRC/DEAN/IQAC/F.NO. 1185/2023 DATE: 11/9/2023

CIRCULAR


A meeting of ISO committee and IQAC is scheduled on 12/9/2023 at 1:00 pm in the conference hall.

Agenda: - Progress of ISO documentation

All ISO and IQAC members are requested to attend the same.


Dr. Mukta Motwani,
IQAC Coordinator
Ranjeet Deshmukh
Dental College & Research
Centre, Nagpur




Dr. Usha Radke
Dean
Ranjeet Deshmukh
Dental College & Research
Centre, Nagpur

DEAN
RANJEET DESHMUKH DENTAL
COLLEGE & RESEARCH CENTRE
Digdoh Hills, Hingna Road,
Nagpur-440019

Copy to: All ISO and IQAC committee members.



**VIDYA SHIKSHAN PRASARAK MANDAL'S
DENTAL COLLEGE & RESEARCH CENTRE,**

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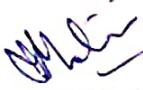
VSPM'S DCRC/DEAN/IQAC/F.NO. 39 / 1134/2023

Date: 12/09/2023

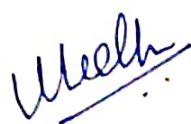
MINUTES OF MEETING & ACTION TAKEN REPORT ON IQAC COMMITTEE MEETING

The IQAC committee meeting was held in the Conference Hall on 12th September 2023 at 1:00pm. Dr. Usha Radke, Dean VSPM'S DCRC, chaired the meeting. Minutes of meeting and Action taken report of the same is as follows:

Sr.No.	Points Discussed	Responsibility	Deadline	ATR
1.	NAAC <ul style="list-style-type: none"> Chairman of the NAAC committee presented the status report of current data collection. (AQAR Submission) Criterion HOD's and departmental members were instructed to collect the remaining documents. 	All the HODs	Immediate	In process
2.	ISO <ul style="list-style-type: none"> Co-coordinators were instructed for collection of Data. 	Dr. Vrunda Kolte and Dr. Surekha Rathor	Immediate	In process


Dr. Mukta Motwani,
Professor & HOD, O.D.M.R.
Coordinator of IQAC Committee
VSPM'S DCRC, NAGPUR




Dr. Usha Radke,
Dean
& Chairman of IQAC Committee
VSPM'S DCRC, NAGPUR

Copy to:

- 1) All HODs, VSPM'S DCRC, Nagpur for information and doing the needful.
- 2) NAAC Chairman, VSPM'S DCRC, Nagpur for information and doing the needful.
- 3) A.O. VSPM'S DCRC, Nagpur for information.

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Hingna Road, Nagpur-440019



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REF:RDDC & RC /DEAN/IQAC/F.NO. 39 / 134th / 2023

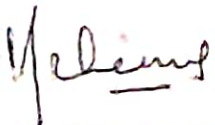
Date: 13/10/2023

CIRCULAR

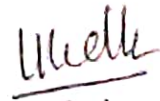
This is to inform all the departments that the ISO team along with the IQAC members is going to conduct an internal audit for all the departments on 17th and 18th October 2023. The details are as follows:-

S. N.	Date	Name of Department	Name of Auditors
1	17/10/2023	Department of Conservative Dentistry	Dr. Apeksha Balpande and Dr. K. Venugopal Reddy
2	17/10/2023	Department of Prosthodontics	Dr. Rajesh Kubde and Dr. Abhay Kolte
3	17/10/2023	Department of Public Health Dentistry	Dr. Pranav Ingole and Dr. Devendra Nagpal
4	17/10/2023	Department of Oral & Maxillofacial Surgery	Dr. Gagandeep Lamba and Dr. Pratima Shenoi
5	18/10/2023	Department of Periodontics	Dr. Ananya Hazare and Dr. Usha Shenoy
6	18/10/2023	Department of Oral Pathology	Dr. Apurva Mohite and Dr. Mukta Motwani
7	18/10/2023	Department of Oral Medicine & Radiology	Dr. Shubhangi Khandekar and Dr. Alka Dive
8	18/10/2023	Department of Orthodontics	Dr. Neelam Pande and Dr. Neha Nainani
9	17/10/2023	Department of Pedodontics	Dr. Suraksha Rathod and Dr. Urinda Kolte

All departments are requested to keep all the documents relevant to ISO ready.


Dr. Usha Shenoy
Professor & HOD
IQAC Co-coordinator
R.D.D.C. & R.C. NAGPUR




Dr. Usha Radke
Dean
R.D.D.C. & R.C. NAGPUR
Chairperson, IQAC

Copy to: All HODs on departmental mail ID for information and ready reference.



VSPM'S DENTAL COLLEGE & RESEARCH CENTRE, NAGPUR-440019

Digdoh Hills, Hingna Road, Nagpur-440 019 Ph: (07104) 665000,665301 Fax: (07104) 665011, Email:
vspmdcrnagpur@gmail.com Website: <https://vspmdcrc.edu.in>

REF: VSPM'S DCRC/DEAN/COMMITTEE F.NO. 32/ 1474 /2022 DATE: 22/10/2022

INTERNAL QUALITY ASSURANCE COMMITTEE (IQAC) 2022-23

Sr no	Name of Member	Designation	Committee Designation	Department
1	Dr. Usha Radke	Dean	Chairperson	Prosthodontics
2	Dr. Mukta Motwani	Professor & HOD	Coordinator	Oral Medicine & Radiology
3	Dr. Usha Shenoy	Professor & HOD	Co-Coordinator	Orthodontics
4	Dr. K. Venugopal Reddy	Professor & HOD	Member	Public Health Dentistry
5	Dr. Vrinda Kolte	Professor	Member	Oral & Maxillofacial Surgery
6	Dr. Rajshri Kolte	Professor	Member	Periodontics
7	Dr. Neelam Pande	Professor	Member	Prosthodontics
8	Dr. Rajesh Kubde	Professor	Member	Conservative Dentistry
9	Dr. Shubhangi Bagde	Professor	Member	Oral Pathology
10	Dr. Gagandeep Lamba	Reader	Member	Pedodontics
11	Dr. Ananya Hazare	Reader	Member	Orthodontics
	Dr. Rajlakshmi Banerjee	Reader	Member	Prosthodontics
12	Dr. Apurva Mohite	Sr. Lecturer	Member	Oral Medicine & Radiology
12	Mr. Chetan Deshmukh	A.O.	Member	Administrative Block
13	Dr. Sudhir Deshmukh	Treasurer	Member	VSPM AHE
14	Dr. Aparna Sharma	A.P. GMC, Nagpur	Member Alumni	GMC, Nagpur
15	Mr. Eknath Choudhary	C.E.O.	Member	VSPM AHE
16	Mrs. Kadambari Saigal	Librarian	Member	Library, VSPM'S DCRC
17	Dr. Pushpa Hazare	Dentist	External Educationist	Hanuman Nagar, Nagpur
20	Mr. Yash Bhakkad	Student	Student	VSPM'S Dental College, Nagpur

Usha Radke

Dr. Usha Radke,
Dean,
VSPM'S DCRC, NAGPUR



Committee and its report/Committee/List of committee 2021-22

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Research Centre, Digdoh Hills
Hingna Road, Nagpur-440019



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vspmdcrcnagpur@gmail.com Website: <https://vspmdcrc.edu.in>

Date: 20/10/2023

Report of Internal Audit

The IQAC along with the team ISO conducted internal audit of all the departments on 17th & 18th October 2023 for monitoring the preparation of upcoming ISO inspection on 30th & 31st October 2023.

A team of two members went to each department as per the time table circulated earlier. The auditors checked each and every file as per the checklist prepared by the ISO team. The documents were scrutinized and the lacunae were informed to the departmental staff and also a report was submitted to the ISO committee. The HOD's were instructed to work on the lacunae and update the documents as instructed.

Mukta
20/10/23

Dr. Mukta Motwani

IQAC Co-ordinator

RD DC & RC, Nagpur



Usha

Dr. Usha Radke

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RANJEET DESHMUKH DENTAL
COLLEGE & RESEARCH CENTRE
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Nagpur-440019



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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 1616(B) /2023

DATE: 12/12/2023

CIRCULAR

Meeting of IQAC Committee is scheduled on 12/12/2023 at 11:00 am in the Conference Room, RDDC & RC, Nagpur, to discuss regarding Re- Constitution of IQAC committee.

**Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee**

**Dr. Abhay Kolte,
Dean & Chairman of IQAC
Committee
RDDC & RC, NAGPUR
DEAN
RANJEET DESHMUKH DENTAL
COLLEGE & RESEARCH CENTRE
Digdoh Hills, Hingna Road,
Nagpur-440019**

Copy to:

- 1) All IQAC Committee Members RDDC & RC, Nagpur for information and doing the needful.
- 2) A.O. RDDC & RC, Nagpur for information.



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vspmdrcnagpur@gmail.com Website: <https://vspmdrc.edu.in>


REF: RDDC & RC/ ACC/HRD COR/ F.NO. #13/1613 /2023 DATE: 12/12/2023

CIRCULAR

As per the guidelines of NAAC, the Internal Quality Assurance Committee (IQAC), Ranjeet Deshmukh Dental College & Research Centre, Nagpur is reformed and the following members will be the part of the committee

INTERNAL QUALITY ASSURANCE COMMITTEE (IQAC)

Sr No	Name of Member	Designation	Committee Designation	Department
1	Dr. Abhay Kolte	Dean	Chairperson	Periodontics
2	Dr. Mukta Motwani	Professor & HOD	Coordinator	Oral Medicine & Radiology
3	Dr. Usha Shenoy	Professor & HOD	Co-Coordinator	Orthodontics
4	Dr. K. Venugopal Reddy	Professor & HOD	Member	Public Health Dentistry
5	Dr. Gagandeep Lamba	Reader	Member	Pedodontics
6	Dr. Rajlakshmi Banerjee	Reader	Member	Prosthodontics
7	Dr. Ananya Hazare	Reader	Member	Orthodontics
8	Dr. Mohit Gunwal	Reader	Member	Conservative Dentistry
9	Dr. Pranav Ingole	Reader	Member	Oral & Maxillofacial Surgery
10	Dr. Rakshata Sortey	Sr. Lecturer	Member	Oral Pathology
11	Dr. Prachi Rath	Sr. Lecturer	Member	Periodontics
12	Dr. Apurva Mohite	Sr. Lecturer	Member	Oral Medicine & Radiology
12	Dr. Vivek Thomare	A.P. G.D.C.H. Nagpur	Member Alumni	G.D.C.H., Nagpur
13	Dr. Pushpa Hazare	Dentist	External Educationist	Sahakar Nagar, Nagpur
14	Dr. Sudhir Deshmukh	Treasurer	Member	VSPM AHE
15	Mr. Chetan Deshmukh	A.O.	Member	Administrative Block
16	Mr. Eknath Choudhary	C.E.O.	Member	VSPM AHE
17	Mrs. Kadambari Saigal	Librarian	Member	Library, VSPM'S DCRC
20	Ms. Dhurvi Sejal	Student	Student	R.D.C. & RC, Nagpur


Dr. Abhay Kolte,
Dean
R.D.C. & R.C. NAGPUR

Copy to: All HODs R.D.C & R.C. Nagpur for information and ready reference.



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vspmdcrcnagpur@gmail.com Website: <https://vspmdcrc.edu.in>

REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 2024

DATE: 05/02/2024

CIRCULAR

Meeting of IQAC Committee is scheduled on 09/02/2024 at 11:00 am in the Conference Room, RDDC & RC, Nagpur, for organizing Guest Lecture for Interns, Final BDS and Post Graduate Students.

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee

Dr. Abhay Kolte,
Dean & Chairman of IQAC
Committee
RDDC & RC, NAGPUR

DEAN
RANJEET DESHMUKH DENTAL
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Digdoh Hills, Hingna Road,
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- 2) A.O. RDDC & RC, Nagpur for information.





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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 245(B)/2024

DATE: 09/02/2024

MINUTES OF MEETING & ACTION TAKEN REPORT ON IQAC COMMITTEE MEETING

The IQAC Committee meeting was held in the Conference Hall on 09/02/24 at 11:00 am. Minutes of meeting and Action taken report of the same is as follows:

Sr. No.	Points Discussed	Responsibility	Deadline	ATR
1.	It was decided in the meeting that a Guest lecture will be conducted on Dental practice management.	Dr. Vrinda Kolte Incharge NBEMS CRP	March 2024	Committee Formed

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee

Dr. Abhay Kolte,
Dean & Chairman of IQAC
Committee
RDDC & RC, NAGPUR

DEAN
RANJEET DESHMUKH DENTAL
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Nagpur-440019

Copy to: *

- 1) All IQAC Committee Members RDDC & RC, Nagpur.





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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 500 (B) /2024

DATE: 02/04/2024

CIRCULAR

Meetingst of IQAC committee is scheduled on 11/04/2024
at 11:00 am in the Conference room RD DCRC, Nagpur,


Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee


Dr. Abhay Kolte,
Dean & Chairman of IQAC
Committee
RDDC & RC, NAGPUR
DEAN

**RANJEET DESHMUKH DENTAL
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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 570③ /2024

DATE: 11/04/2024

MINUTES OF MEETING & ACTION TAKEN REPORT ON IQAC COMMITTEE MEETING

The IQAC Committee meeting was held in the Conference Hall on 11/04/24 at 11:00 am. Minutes of meeting and Action taken report of the same is as follows:


Sr. No.	Points Discussed	Responsibility	Deadline	ATR
1.	A. Improvement in Quality and quantity of Research activities in the college as per the directives of Hon'ble Working Chairman, VSPM AHE, Nagpur. The IQAC team will keep a close watch on the research activities conducted by staff members.	IQAC & BORS Committee	6 months	Committee coordinators informed
	B. The IQAC committee opined that the parent teacher meeting for all students should be conducted online which should be planned and executed in a proper manner by the UG cell.	UG cell and Mentors Committee	6 months	Committee coordinators informed
	C. Collection of NAAC Data for AQAR 23-24	All HODS and IQAC committee members	2 months	


Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee

Copy to:

1) All IQAC Committee Members RDDC & RC, Nagpur.




Dr. Abhay Kolte,
Dean & Chairman of IQAC
Committee
RDDC & RC, NAGPUR

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