

**RANJEET DESHMUKH DENTAL COLLEGE & RESEARCH CENTRE,
NAGPUR-440019**

(Formerly known as VSPM's Dental College & Research Centre, Nagpur)
(NAAC Accredited with B+)

Digdoh Hills, Hingna Road, Nagpur-440 019 Ph: (07104) 665000,665301 Fax: (07104) 665011,Email:
vspmdrcnagpur@gmail.com Website: <https://vspmdcrc.edu.in>

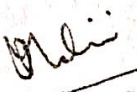
REF: RDDC&RC/DEAN/IQAC/F.NO. ³⁹1406 /2024


DATE: 05/10/2024

CIRCULAR

A meeting of IQAC committee is scheduled on as per the details shown below. All committee members are directed to attend the meeting.

Date : 08 /10 /2024
Time : 1.30 p.m.
Venue/ Platform : Conference Hall, DCRC, Nagpur
Agenda : Discussion regarding submission of NAAC Data 2023-24.

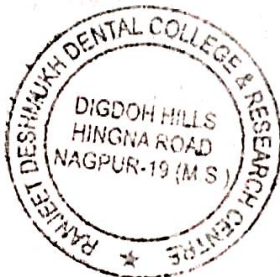

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee


Dr. Abhay Kolte,
Dean & Chairman of IQAC
Committee
RDDC & RC, NAGPUR

DEAN
RANJEET DESHMUKH DENTAL
COLLEGE & RESEARCH CENTRE
Digdoh Hills, Hingna Road,
Nagpur-440019

Copy to:

- 1) All IQAC Committee Members RDDC & RC, Nagpur for information and doing the needful.
- 2) A.O. RDDC & RC, Nagpur for information.



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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 1432 /2024

DATE: 11/10/2024

MINUTES OF THE MEETING OF IQAC COMMITTEE HELD ON 08. 10. 2024

A meeting of IQAC Committee was held on 8th October 2024 in the Department of Orthodontics & Dentofacial Orthopedics, RDDC & RC, Nagpur. The following Committee members were present for the meeting:-

Sr. No.	Name	Designation
1.	Dr. Mukta Motwani	Coordinator
2.	Dr. Usha Shenoy	Co- Coordinator
3.	Dr. Mohit Gunwal	Member Secretary
4.	Dr. Rakshata Sorte	Member
5.	Dr. Prachi Rathi	Member
6.	Dr. Rajlakshmi Banerjee	Member
7.	Dr. Ananya Hazare	Member
8.	Dr. Zareesh S. Akhtar	Member
9.	Dr. Gagandeep Lamba	Member

The following agenda was discussed:-

Sr. No.	Agenda/ Discussion	Responsibility	Date of deadline
1.	Discussion regarding submission of NAAC Data 2023-24. : IQAC Members were instructed and informed to collect the data for their respective departments. NAAC data to be uploaded on website on or Before 30 th November 2024. (Last Date)	All Committee Members	
2.	Dr. Mukta Motwani, Dr. Usha Shenoy and other members congratulated Dr. Mohit Gunwal on taking charge of new Member Secretary.		



VSPM ACADEMY OF HIGHER EDUCATION

Soc. Regd. No. MAH 732/71 (NGP) BPT Regd. No. F - 1349 (NGP)

5, Y.M.C.A. COMPLEX, SITABULDI, NAGPUR - 440 001

Phone No. : (0712) 2536409, 2530347, 2544946. Fax : 0712-2552087

E-mail : vspmahe@gmail.com

VSPM AHE/DAA /11-01 / 2024

Date: -29/11/2024

To,

The Dean
Ranjeet Deshmukh Dental College and Research Centre
Digdoh

Subject : Review of AQAR 2023-24.

Dear Sir,

It's time to review the preparedness of submitting AQAR 2023-24. Towards that end we shall have a **meeting on Monday, 2nd December 2024 at 12 noon** in your office.

Kindly call IQAC Director and Chairpersons of all Criteria for the meeting.

Thanking you.

Dr. Kajal Mitra
Director, Academics & Accreditations
VSPM AHE, Nagpur

Director Academics
& Accreditations
VSPM AHE, Nagpur



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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 1702 /2024

DATE: 18/12/2024

MINUTES OF THE MEETING OF REVIEW MEETING OF AQAR 2023-2024

HELD ON 02. 12. 2024

A review meeting of AQAR 2023-2024 was held on 2nd December 2024 under the Chairmanship of Dr. Kajal Mitra, Director, Academics & Accreditations, VSPM AHE, Nagpur. The following IQAC members were present for the meeting: -

Sr. No.	Name
1.	Dr. Abhay Kolte, Dean, RDDC & RC
2.	Dr. Mukta Motwani, Vice Dean (Clinical), RDDC & RC
3.	Dr. Usha Shenoy
4.	Dr. Alka Dive
5.	Dr. Neelam Pande
6.	Dr. Rajesh Kubde
7.	Dr. Vrinda Kolte
8.	Dr. Gagandeep Lamba
9.	Dr. Kajal Mitra, Director, Academic & Accreditations, VSPM AHE, Nagpur.
10.	Dr. Mona Majumdar, NKP SIMS, Nagpur

The following points were discussed:-

Sr. No.	Agenda/ Discussion	Responsibility	Date of deadline
1.	AQAR for the year 2023-2024 to be submitted on or before 24 th December 2024.	IQAC Committee	30/12/2024
2.	Biometric Machines procurement for students attendance.	ERP	Immediate
3.	Number of MOUs with the other Institutes to increased.	Research Committee	For next academic year
4.	Photographs of facilities should be recent and geotagged.	Criteria in charges IV & VII	Immediate



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5.	Internet, solar, water and electricity bills to be segregated.	Criteria in charges VII	Immediate
6.	Drive to be conducted to increase donations and registrations of Alumni. Software for Alumni ^{Records} Reports to be purchased		Next academic year
7.	Attendance data from subjects taught in NKP SIMS not received.	HODs of Respective Departments	Immediate

The meeting was adjourned with vote of thanks to the Chair.

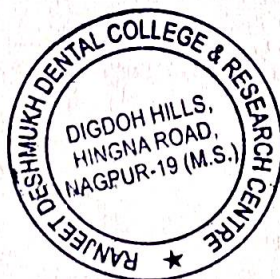
Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

DEAN
RANJEET DESHMUKH DENTAL
COLLEGE & RESEARCH CENTRE
Digdoh Hills, Hingna Road,
Nagpur-440019

Copy to:

- 1) Dr. Kajal Mitra, Director, Academic & Accreditations, VSPM AHE, Nagpur.
- 2) All IQAC Committee Members, RDDC & RC, Nagpur.
- 3) All HODs, RDDC & RC, Nagpur.





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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 23 /2025

DATE: 06/01/2025

CIRCULAR

Meeting of IQAC committee and all the Head of the Departments is scheduled on
10/01/25 at 11:00 am in the Conference room RDDC & RC, Nagpur.

AGENDA:

- Discussion regarding the DCI requirement for conducting interdisciplinary/Multidisciplinary activities.

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

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- All the IQAC committee members, RDDC & RC, Nagpur.



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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 44 ③ /2025

DATE: 10/01/2025

**MINUTES OF MEETING & ACTION TAKEN REPORT
ON IQAC COMMITTEE MEETING**

The IQAC committee meeting was held in the Conference Hall on 10/01/25 at 11:00am.
Following members were present:

Sr. No	Name of Member	Designation	Committee Designation	Department
1	Dr. Abhay Kolte	Dean	Chairperson	Periodontics
2	Dr. Mukta Motwani	Professor & HOD	Coordinator	Oral Medicine & Radiology
3	Dr. Usha Shenoy	Professor & HOD	Co-Coordinator	Orthodontics
4	Dr. Mohit Gunwal	Reader	Member Secretary	Conservative Dentistry
5	Dr. Venugopal Reddy	Professor & HOD	Member	Public Health Dentistry
6	Dr. Gagandeep Lamba	Reader	Member	Pedodontics
7	Dr. Rajlakshmi Banerjee	Reader	Member	Prosthodontics
8	Dr. Ananya Hazare	Reader	Member	Orthodontics
9	Dr. Pranav Ingole	Reader	Member	Oral & Maxillofacial Surgery
10	Dr. Rakshata Sorte	Sr. Lecturer	Member	Oral Pathology
11	Dr. Prachi Rathi	Sr. Lecturer	Member	Periodontics
12	Dr. Zareesh S. Akhtar	Lecturer	Member	Oral Medicine & Radiology
13	Mr. Chetan Deshmukh	A.O.	Member	Administrative Block

Minutes of meeting and Action taken report of the same is as follows:

Sr. No.	Points Discussed	Responsibility	Deadline	ATR
1.	As per the DCI requirement each student is supposed to attend minimum 6 interdisciplinary/Multidisciplinary activities. During three years of PG tenure.	All Head of the Departments	To initiate the activity at the Earliest	Departments head Informed and Activities planned Accordingly

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC-& RC, Nagpur

Copy to: All the IQAC committee members, RDDC & RC, Nagpur.

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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 188

/2025

Date - 29/01/2025

CIRCULAR

Meeting of IQAC committee is scheduled on 31/01/2025 at 10:00 am in the Conference Hall, RDDC&RC, Nagpur.

AGENDA:

- 1) To discuss the criteria benchmarks.
- 2) Planning and implementation of future programs.

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

Copy to :

- All the IQAC committee members, RDDC & RC, Nagpur.



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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 210 /2025

DATE: 03/02/2025

MINUTES OF THE MEETING OF IQAC COMMITTEE HELD ON 31. 01. 2025

A meeting of IQAC Committee was held on 31st January 2025 in the Conference Hall, RDDC & RC, Nagpur at 10:00 a.m. The following Committee members were present for the meeting:-

Sr. No.	Name	Designation
1.	Dr. Mukta Motwani [Vice Dean (clinical)]	Co-Coordinator
2.	Dr. Usha Shenoy	Co-Coordinator
3.	Dr. Mohit Gunwal	Member Secretary
4.	Dr. K. Venugopal Reddy	Member
5.	Dr. Pranav Ingole	Member
6.	Dr. Prachi Rathi	Member
7.	Dr. Rajlakshmi Banerjee	Member
8.	Dr. Ananya Hazare	Member
9.	Dr. Zareesh S. Akhtar	Member
10.	Dr. Gagandeep Lamba	Member
11.	Dr. Rohit Moharil (in lieu of Dr. Rakshata Sorte)	Member

The following agenda was discussed:-

Sr. No.	Agenda/ Discussion	Responsibility	Date of deadline
1.	To discuss the criteria benchmarks:- Dr. Usha Shenoy informed that most of the criteria benchmarks are fulfilled, but some criterias require attention and should be addressed in current and next year's AQAR. 1) Increase the no. of publications in every department. 2) Grants received from Government and Non-Government agencies for research projects in the Institution need to be increased. 3) More workshops, conferences, seminars to be conducted on research methodology, IPR, entrepreneurship. 4) Placement of UG students should be more than 60%. 5) Participation of students in sports and cultural programs. (Awards at state level or national level) has to be encouraged.	All Departments	



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2.	Planning and implementation of future programs. Programs to be conducted from IQAC focussing on faculty, quality & improvement. a) <u>February 2025</u> - Dr. Venugopal Reddy & Dr. Rakshata Sorte b) <u>March 2025</u> - Dr. Ananya Hazare & Dr. Pranav Ingole c) <u>April 2025</u> - Dr. Gagandeep Lamba & Dr. Prachi Rathi d) <u>May 2025</u> - Dr. Rajlakshmi Banerjee & Dr. Zareesh Akhtar	All IQAC Committee Members	
3.	In view of inspection in 2026, Dr. Mukta Motwani & Dr. Usha Shenoy informed all the members to collect AQAR Data in hard copies for the years 2020-21, 2021-22, 2022-23, 2023-2024 along with all the required supporting documents for respective criterias.	All IQAC Committee Members	

The meeting was adjourned with vote of thanks to the Chair.

Dr. Usha Shenoy,
Professor & HOD,
Coordinator of IQAC Committee,
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee,
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 223 B/2025

DATE: 07/02/2025

CIRCULAR

Meeting of IQAC committee and all the Head of the Departments is scheduled on
12/02/25 at 11:00 am in the Conference room RDDC & RC, Nagpur.

AGENDA:

- Discussion regarding planning and implementation of IQAC programs.

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

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Copy to:

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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 257-B/2025

DATE: 12/02/2025

**MINUTES OF MEETING & ACTION TAKEN REPORT
ON IQAC COMMITTEE MEETING**

The IQAC committee meeting was held in the Conference Hall on 12/02/25 at 11:00am. Minutes of meeting and Action taken report of the same is as follows:

Following members were present:

Sr. No	Name of Member	Designation	Committee Designation	Department
1	Dr. Abhay Kolte	Dean	Chairperson	Periodontics
2	Dr. Mukta Motwani	Professor & HOD	Coordinator	Oral Medicine & Radiology
3	Dr. Usha Shenoy	Professor & HOD	Co-Coordinator	Orthodontics
4	Dr. Mohit Gunwal	Reader	Member Secretary	Conservative Dentistry
5	Dr. Sudhir Rawlani (updated on 07/02/2025)	Sr. Lecturer	Member	Public Health Dentistry
6	Dr. Gagandeep Lamba	Reader	Member	Pedodontics
7	Dr. Rajlakshmi Banerjee	Reader	Member	Prosthodontics
8	Dr. Ananya Hazare	Reader	Member	Orthodontics
9	Dr. Pranav Ingole	Reader	Member	Oral & Maxillofacial Surgery
10	Dr. Rakshata Sorte	Sr. Lecturer	Member	Oral Pathology
11	Dr. Prachi Rathi	Sr. Lecturer	Member	Periodontics
12	Dr. Zareesh S. Akhtar	Lecturer	Member	Oral Medicine & Radiology
13	Mr. Chetan Deshmukh	A.O.	Member	Administrative Block

Sr.No.	Points Discussed	Responsibility	Deadline	ATR
1.	All the members of IQAC were instructed for planning and execution of IQAC programs.	All the Members of IQAC	To initiate the activity at the earliest	Dr.Venugopal Reddy And Dr.Rakshata Sorte will organize activity in month March

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 401 B /2025

DATE: 11/03/2025

CIRCULAR

Meeting of IQAC committee and all the Head of the Departments is scheduled on
17/03/25 at 11:00 am in the Conference room RDDC & RC, Nagpur.

AGENDA:

- Discussion regarding planning of IQAC event on 21st March programs.

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

DEAN
RANJEET DESHMUKH DENTAL
COLLEGE & RESEARCH CENTRE
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Copy to:

- All the IQAC committee members, RDDC & RC, Nagpur.



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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 426 B /2025

DATE: 17/03/2025

**MINUTES OF MEETING & ACTION TAKEN REPORT
ON IQAC COMMITTEE MEETING**

The IQAC committee meeting was held in the Conference Hall on 17/03/25 at 11:00am.

Following members were present:

Sr. No	Name of Member	Designation	Committee Designation	Department
1	Dr. Abhay Kolte	Dean	Chairperson	Periodontics
2	Dr. Mukta Motwani	Professor & HOD	Coordinator	Oral Medicine & Radiology
3	Dr. Usha Shenoy	Professor & HOD	Co-Coordinator	Orthodontics
4	Dr. Mohit Gunwal	Reader	Member Secretary	Conservative Dentistry
5	Dr. Sudhir Rawlani (updated on 07/02/2025)	Sr. Lecturer	Member	Public Health Dentistry
6	Dr. Gagandeep Lamba	Reader	Member	Pedodontics
7	Dr. Rajlakshmi Banerjee	Reader	Member	Prosthodontics
8	Dr. Ananya Hazare	Reader	Member	Orthodontics
9	Dr. Pranav Ingole	Reader	Member	Oral & Maxillofacial Surgery
10	Dr. Rakshata Sorte	Sr. Lecturer	Member	Oral Pathology
11	Dr. Prachi Rathi	Sr. Lecturer	Member	Periodontics
12	Dr. Zareesh S. Akhtar	Lecturer	Member	Oral Medicine & Radiology
13	Mr. Chetan Deshmukh	A.O.	Member	Administrative Block

Minutes of meeting and Action taken report of the same is as follows:

Sr. No.	Points Discussed	Responsibility	Deadline	ATR
1	Members of IQAC were instructed for planning and execution of IQAC programs.	Dr.Venugopal Reddy And Dr.Rakshata Sorte will be organizing activity on 21 st March 2025	20 th March 2025	<ul style="list-style-type: none">- Circular- Checklist

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
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REF: RDDC&RC/DEAN/IQAC/F.NO.39/521(B)/2025

DATE: 28/03/2025

CIRCULAR

Meeting of IQAC committee is scheduled on 02/04/25 at 11:00 am in the Conference room
RD DCRC, Nagpur.

Agenda

- Discussion regarding planning and implementation of IQAC programs.

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

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vspmdcrnagpur@gmail.com Website: <https://vspmdcrc.edu.in>

REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 603 (A)/2025

DATE: 02/04/2025


**MINUTES OF MEETING & ACTION TAKEN REPORT
ON IQAC COMMITTEE MEETING**


The IQAC committee meeting was held in the Conference Hall on 02/04/25 at 11:00am.
Following members were present:


Sr. No	Name of Member	Designation	Committee Designation	Department
1	Dr. Abhay Kolte	Dean	Chairperson	Periodontics
2	Dr. Mukta Motwani	Professor & HOD	Coordinator	Oral Medicine & Radiology
3	Dr. Usha Shenoy	Professor & HOD	Co-Coordinator	Orthodontics
4	Dr. Mohit Gunwal	Reader	Member Secretary	Conservative Dentistry
5	Dr. Sudhir Rawlani (updated on 07/02/2025)	Sr. Lecturer	Member	Public Health Dentistry
6	Dr. Gagandeep Lamba	Reader	Member	Pedodontics
7	Dr. Rajlakshmi Banerjee	Reader	Member	Prosthodontics
8	Dr. Ananya Hazare	Reader	Member	Orthodontics
9	Dr. Pranav Ingole	Reader	Member	Oral & Maxillofacial Surgery
10	Dr. Rakshata Sorte	Sr. Lecturer	Member	Oral Pathology
11	Dr. Prachi Rath	Sr. Lecturer	Member	Periodontics
12	Dr. Zareesh S. Akhtar	Lecturer	Member	Oral Medicine & Radiology
13	Mr. Chetan Deshmukh	A.O.	Member	Administrative Block

Minutes of meeting and Action taken report of the same is as follows:

Sr. No.	Points Discussed	Responsibility	Deadline	ATR
1.	All the members of IQAC were instructed for planning and execution of IQAC programs.	All the Members of IQAC	To initiate the activity at the Earliest	Dr.Prachi Rath and Dr.Gagandeep Lamba will be organizing activity in month of April 2025.


Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur


Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur


Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

Copy to: All the IQAC committee members, RDDC & RC, Nagpur.

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RANJEET DESHMUKH DENTAL
COLLEGE & RESEARCH CENTRE
Digdoh Hills, Hingna Road,
Nagpur-440019



**RANJEET DESHMUKH DENTAL COLLEGE & RESEARCH CENTRE,
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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 56009/2025

DATE: 01/04/2025

CIRCULAR

Meeting of IQAC committee is scheduled on 11/04/25 at 11:00 am in the Conference room

RD DCRC, Nagpur.

AGENDA:

- Discussion regarding planning and execution of IQAC event on 12th April 2025.

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

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Digdoh Hills, Hingna Road,
Nagpur-440019

Copy to: All the IQAC committee members, RDDC & RC, Nagpur.



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vspmdcrnagpur@gmail.com Website: <https://vspmdcrc.edu.in>

REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 677 /2025

DATE: 11/04/2025

MINUTES OF MEETING & ACTION TAKEN REPORT
ON IQAC COMMITTEE MEETING

The IQAC committee meeting was held in the Conference Hall on 11/04/25 at 11:00am.
Following members were present:

Sr. No	Name of Member	Designation	Committee Designation	Department
1	Dr. Abhay Kolte	Dean	Chairperson	Periodontics
2	Dr. Mukta Motwani	Professor & HOD	Coordinator	Oral Medicine & Radiology
3	Dr. Usha Shenoy	Professor & HOD	Co-Coordinator	Orthodontics
4	Dr. Mohit Gunwal	Reader	Member Secretary	Conservative Dentistry
5	Dr. Sudhir Rawlani (updated on 07/02/2025)	Sr. Lecturer	Member	Public Health Dentistry
6	Dr. Gagandeep Lamba	Reader	Member	Pedodontics
7	Dr. Rajlakshmi Banerjee	Reader	Member	Prosthodontics
8	Dr. Ananya Hazare	Reader	Member	Orthodontics
9	Dr. Pranav Ingole	Reader	Member	Oral & Maxillofacial Surgery
10	Dr. Rakshata Sorte	Sr. Lecturer	Member	Oral Pathology
11	Dr. Prachi Rathi	Sr. Lecturer	Member	Periodontics
12	Dr. Zareesh S. Akhtar	Lecturer	Member	Oral Medicine & Radiology
13	Mr. Chetan Deshmukh	A.O.	Member	Administrative Block

Minutes of meeting and Action taken report of the same is as follows:

Sr. No.	Points Discussed	Responsibility	Deadline	ATR
1.	Members of IQAC were instructed for planning and execution of IQAC programs.	Dr. Prachi Rathi And Gagandeep Lamba will be organizing activity on 12 th April 2025	11 th April 2025	<ul style="list-style-type: none">- Circular- Checklist- Certificates- Report

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

Copy to: All the IQAC committee members, RDDC & RC, Nagpur.

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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 674 /2025

DATE: 12/04/2025

CIRCULAR

Meeting of IQAC committee is scheduled on 15/04/25 at 11:00 am in the Conference room
RDDC & RC, Nagpur.

AGENDA:

- 1) Discussion regarding planning and execution of IQAC event.
- 2) Discussion regarding NAAC data collection and evaluation by team IQAC.

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

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Digdoh Hills, Hingna Road,
Nagpur-440019

Copy to:

- All the IQAC committee members, RDDC & RC, Nagpur.



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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 688 /2025

DATE: 15/04/2025

MINUTES OF MEETING & ACTION TAKEN REPORT ON IQAC COMMITTEE MEETING

The IQAC committee meeting was held in the Conference Hall on 15/04/25 at 11:00 am. in the Conference room RDDC & RC, Nagpur.

Following members were present:

Sr. No	Name of Member	Designation	Committee Designation	Department
1	Dr. Abhay Kolte	Dean	Chairperson	Periodontics
2	Dr. Mukta Motwani	Professor & HOD	Coordinator	Oral Medicine & Radiology
3	Dr. Usha Shenoy	Professor & HOD	Co-Coordinator	Orthodontics
4	Dr. Mohit Gunwal	Reader	Member Secretary	Conservative Dentistry
5	Dr. Gagandeep Lamba	Reader	Member	Pedodontics
6	Dr. Ananya Hazare	Reader	Member	Orthodontics
7	Dr. Pranav Ingole	Reader	Member	Oral & Maxillofacial Surgery
8	Dr. Rakshata Sorte	Sr. Lecturer	Member	Oral Pathology
9	Dr. Zareesh S. Akhtar	Lecturer	Member	Oral Medicine & Radiology

Minutes of meeting and Action taken report of the same is as follows:

Sr. No.	Points Discussed	Responsibility	Deadline	ATR
1.	Discussion regarding planning and execution of IQAC event: The IQAC event is to be conducted in the month of April.	Responsibility given to Dr. Rajlaksjmi and Dr.Zareesh	April 2025	Responsibility given to Dr. Rajlaksjmi and Dr.Zareesh
2.	Discussion regarding NAAC data collection and evaluation by team IQAC: A schedule is made for NAAC Inspection file evaluation for all departments. Separate teams with 5 members each will be visiting departments.	All committee members	April 2025	IQAC Team will be evaluating Data and Submitting Report to Dean office.

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur
DEAN

Copy to: All the IQAC committee members, RDDC & RC, Nagpur.

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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 697 /2025

DATE: 15/04/2025

CIRCULAR

The Team of IQAC will be visiting all the departments for evaluation of NAAC data files (2020-21 onwards). The scheduled visit of the team will be as follows:

Data	Time	Department	Team
21/04/2025	10 AM – 12 Noon	Orthodontics Periodontics	Team 1 Team 2
22/04/2025	10 AM – 12 Noon	Conservative Dentistry Pedodontics	Team 1 Team 2
23/04/2025	10 AM – 12 Noon	Oral Surgery Oral Medicine and Radiology	Team 1 Team 2
24/04/2025	10 AM – 12 Noon	Prosthodontics	Team 1
“	10 AM – 12 Noon	PHD	Team 2
	1:30PM – 3:30PM	Oral Pathology	Team 1

Team 1	Team 2
Dr. Usha Shenoy	Dr. Mukta Motwani
Dr. Mohit Gunwal	Dr. Ananya Hazare
Dr. Gagandeep Lamba	Dr. Pranao Ingole
Dr. Prachi Rathi	Dr. Zareesh Akhtar
Dr. Rajlakshmi Banerjee	Dr. Rakshata Rorte

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

Copy to:

- All HODs, RDDC & RC, Nagpur.
- All the IQAC committee members, RDDC & RC, Nagpur.

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REF: RDDC&RC/DEAN/IQAC/F.NO.39/

760

/2025

DATE: 28/04/2025

MINUTES OF MEETING & ACTION TAKEN REPORT ON IQAC COMMITTEE MEETING

The IQAC committee meeting was held in the Conference Hall on 25/04/25 at 11:00 am. in the Conference room RDDC & RC, Nagpur.

Following members were present:

Sr. No	Name of Member	Designation	Committee Designation	Department
1	Dr. Abhay Kolte	Dean	Chairperson	Periodontics
2	Dr. Mukta Motwani	Professor & HOD	Coordinator (IQAC)	Oral Medicine & Radiology
3	Dr. Usha Shenoy	Professor & HOD	Co-Coordinator (IQAC)	Orthodontics
4	Dr. Surekha Rathod	Professor	Co-ordinator (ISO)	Periodontics
5	Dr. Vrinda Kolte	Professor	Co-ordinator (ISO)	Oral Surgery
6	Dr. Mohit Gunwal	Reader	Member Secretary	Conservative Dentistry
7	Dr. Rajesh Kubde	Professor	Member	Conservative Dentistry
8	Dr. Neha Deshpande	Sr. Lecturer	Member	Periodontics
9	Dr. Sudhir Rawlani	Sr. Lecturer	Member	Public Health Dentistry
10	Dr. Rajlakshmi Banerjee	Reader	Member	Prosthodontics
11	Dr. Rucha Pandharipande	Sr. Lecturer	Member	Oral Medicine & Radiology
12	Dr. Gagandeep Lamba	Reader	Member	Pedodontics
13	Dr. Ananya Hazare	Reader	Member	Orthodontics
14	Dr. Pranav Ingole	Reader	Member	Oral & Maxillofacial Surgery
15	Dr. Rakshata Sorte	Sr. Lecturer	Member	Oral Pathology
16	Dr. Zareesh S. Akhtar	Lecturer	Member	Oral Medicine & Radiology
17	Mr. Anup Meshram	Librarian	Member	Library

Minutes of meeting and Action taken report of the same is as follows:

Sr. No.	Points Discussed	Responsibility	Deadline	ATR
1.	Discussion regarding planning and execution of IQAC event in the month of April. <ul style="list-style-type: none">❖ The arrangements of the IQAC event planned for 28th April 2025 has been completed.❖ IQAC Coordinators requested to inform the staff members and PGs regarding the event.	Responsibility given to Dr.Rajlaksjmi and Dr.Zareesh	-	Responsibility given to Dr.Rajlaksjmi and Dr.Zareesh
2.	Reporting of NAAC data evaluation by team IQAC in all departments. <ul style="list-style-type: none">❖ A schedule visit was done by the IQAC Team for evaluation of NAAC file in all the departments.❖ All the departments were recommended to do suggested and required changes in the NAAC files.❖ Next evaluation schedule will be informed to the department at the earliest.	All committee members		



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3	<p>Discussion with Team ISO regarding file numbering.</p> <ul style="list-style-type: none">❖ Discussion regarding file numbering was done where it was decided that the files will be maintained in accordance with the NAAC Criteria❖ Additionally, file number and clauses will be updated and aligned with the common checklist applicable for both ISO and NAAC standards.	IQAC & ISO Committee																																		
4	<p>It was decided to combine the members of IQAC and ISO, as the criteria and clauses are common to both, in order to streamline the process of file maintenance.</p> <ul style="list-style-type: none">❖ Following is the revised committee members/ Departmental representatives of IQAC and ISO (25/04/2025). <table><tr><td>Coordinators IQAC</td><td>Dr.MuktaMotwani</td></tr><tr><td></td><td>Dr.Usha Shenoy</td></tr><tr><td>Coordinators ISO</td><td>Dr.Surekha Rathod</td></tr><tr><td></td><td>Dr.Vrinda Kolte</td></tr><tr><td>Member Secretary</td><td>Dr. Mohit Gunwal</td></tr></table> <table><tr><td>Department</td><td>Name of the Member</td></tr><tr><td>Oral Surgery</td><td>Dr. Pranav Ingole</td></tr><tr><td>Orthodontics</td><td>Dr.Ananya Hazare</td></tr><tr><td>Pedodontics</td><td>Dr.Gagandeep Lamba</td></tr><tr><td>Oral Pathology</td><td>Dr.Rakshata Sorte</td></tr><tr><td>Endodontics</td><td>Dr.Gautam Badole</td></tr><tr><td>Periodontics</td><td>Dr. Neha Deshpande</td></tr><tr><td>PHD</td><td>Dr.Swapnil Patil</td></tr><tr><td>ODMR</td><td>Dr.Apeksha Dhole</td></tr><tr><td>Prosthodontics</td><td>Dr.Rajlakshmi Banerje</td></tr><tr><td></td><td>Dr.Richa Sahai</td></tr></table>	Coordinators IQAC	Dr.MuktaMotwani		Dr.Usha Shenoy	Coordinators ISO	Dr.Surekha Rathod		Dr.Vrinda Kolte	Member Secretary	Dr. Mohit Gunwal	Department	Name of the Member	Oral Surgery	Dr. Pranav Ingole	Orthodontics	Dr.Ananya Hazare	Pedodontics	Dr.Gagandeep Lamba	Oral Pathology	Dr.Rakshata Sorte	Endodontics	Dr.Gautam Badole	Periodontics	Dr. Neha Deshpande	PHD	Dr.Swapnil Patil	ODMR	Dr.Apeksha Dhole	Prosthodontics	Dr.Rajlakshmi Banerje		Dr.Richa Sahai	IQAC and ISO Committee		
Coordinators IQAC	Dr.MuktaMotwani																																			
	Dr.Usha Shenoy																																			
Coordinators ISO	Dr.Surekha Rathod																																			
	Dr.Vrinda Kolte																																			
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Department	Name of the Member																																			
Oral Surgery	Dr. Pranav Ingole																																			
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ODMR	Dr.Apeksha Dhole																																			
Prosthodontics	Dr.Rajlakshmi Banerje																																			
	Dr.Richa Sahai																																			
5	<p>Separate register to be maintained for the visitors of museum, equipment like laser microscope, prosthetic lab, etc.</p>	All Departments																																		

Dr.UshaShenoy

**Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur**

Dr.MuktaMotwani,
Professor & HOD,

**Coordinator of IQAC Committee
RDDC & RC, Nagpur**

Dr.AbhayKolte
Dean

RDDC & RC, Nagpur

DEAN

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Copy to: All the IQAC committee members, RDDC & RC, Nagpur.





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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 745 /2025

DATE: 23/04/2025

CIRCULAR

A Joint meeting of IQAC and ISO committee is scheduled on 25/04/2025 at 11:00 am in the Conference Room RDDC & RC, Nagpur.

AGENDA:

- 1) Discussion regarding planning and execution of IQAC event in the month of April.
- 2) Reporting of NAAC data evaluation by team IQAC in all the departments.
- 3) Discussion regarding a common list and format for file preparation and data arrangement.
- 4) Discussion with Team ISO regarding file numbering.

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

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Copy to:

- All the IQAC committee members, RDDC & RC, Nagpur.





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REF: RDDC&RC/DEAN/IQAC/F.NO.39/

760

/2025

DATE: 28/04/2025

MINUTES OF MEETING & ACTION TAKEN REPORT ON IQAC COMMITTEE MEETING

The IQAC committee meeting was held in the Conference Hall on 25/04/25 at 11:00 am. in the Conference room RDDC & RC, Nagpur.

Following members were present:

Sr. No	Name of Member	Designation	Committee Designation	Department
1	Dr. Abhay Kolte	Dean	Chairperson	Periodontics
2	Dr. Mukta Motwani	Professor & HOD	Coordinator (IQAC)	Oral Medicine & Radiology
3	Dr. Usha Shenoy	Professor & HOD	Co-Coordinator (IQAC)	Orthodontics
4	Dr. Surekha Rathod	Professor	Co-ordinator (ISO)	Periodontics
5	Dr. Vrinda Kolte	Professor	Co-ordinator (ISO)	Oral Surgery
6	Dr. Mohit Gunwal	Reader	Member Secretary	Conservative Dentistry
7	Dr. Rajesh Kubde	Professor	Member	Conservative Dentistry
8	Dr. Neha Deshpande	Sr. Lecturer	Member	Periodontics
9	Dr. Sudhir Rawlani	Sr. Lecturer	Member	Public Health Dentistry
10	Dr. Rajlakshmi Banerjee	Reader	Member	Prosthodontics
11	Dr. Rucha Pandharipande	Sr. Lecturer	Member	Oral Medicine & Radiology
12	Dr. Gagandeep Lamba	Reader	Member	Pedodontics
13	Dr. Ananya Hazare	Reader	Member	Orthodontics
14	Dr. Pranav Ingole	Reader	Member	Oral & Maxillofacial Surgery
15	Dr. Rakshata Sorte	Sr. Lecturer	Member	Oral Pathology
16	Dr. Zareesh S. Akhtar	Lecturer	Member	Oral Medicine & Radiology
17	Mr. Anup Meshram	Librarian	Member	Library

Minutes of meeting and Action taken report of the same is as follows:

Sr. No.	Points Discussed	Responsibility	Deadline	ATR
1.	Discussion regarding planning and execution of IQAC event in the month of April. <ul style="list-style-type: none">❖ The arrangements of the IQAC event planned for 28th April 2025 has been completed.❖ IQAC Coordinators requested to inform the staff members and PGs regarding the event.	Responsibility given to Dr.Rajlaksjmi and Dr.Zareesh	-	Responsibility given to Dr.Rajlaksjmi and Dr.Zareesh
2.	Reporting of NAAC data evaluation by team IQAC in all departments. <ul style="list-style-type: none">❖ A schedule visit was done by the IQAC Team for evaluation of NAAC file in all the departments.❖ All the departments were recommended to do suggested and required changes in the NAAC files.❖ Next evaluation schedule will be informed to the department at the earliest.	All committee members		



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vspmdcrcnagpur@gmail.com Website: <https://vspmdcrc.edu.in>

3	<p>Discussion with Team ISO regarding file numbering.</p> <ul style="list-style-type: none">❖ Discussion regarding file numbering was done where it was decided that the files will be maintained in accordance with the NAAC Criteria❖ Additionally, file number and clauses will be updated and aligned with the common checklist applicable for both ISO and NAAC standards.	IQAC & ISO Committee																																		
4	<p>It was decided to combine the members of IQAC and ISO, as the criteria and clauses are common to both, in order to streamline the process of file maintenance.</p> <ul style="list-style-type: none">❖ Following is the revised committee members/ Departmental representatives of IQAC and ISO (25/04/2025). <table><tr><td>Coordinators IQAC</td><td>Dr.MuktaMotwani</td></tr><tr><td></td><td>Dr.Usha Shenoy</td></tr><tr><td>Coordinators ISO</td><td>Dr.Surekha Rathod</td></tr><tr><td></td><td>Dr.Vrinda Kolte</td></tr><tr><td>Member Secretary</td><td>Dr. Mohit Gunwal</td></tr></table> <table><tr><td>Department</td><td>Name of the Member</td></tr><tr><td>Oral Surgery</td><td>Dr. Pranav Ingole</td></tr><tr><td>Orthodontics</td><td>Dr.Ananya Hazare</td></tr><tr><td>Pedodontics</td><td>Dr.Gagandeep Lamba</td></tr><tr><td>Oral Pathology</td><td>Dr.Rakshata Sorte</td></tr><tr><td>Endodontics</td><td>Dr.Gautam Badole</td></tr><tr><td>Periodontics</td><td>Dr. Neha Deshpande</td></tr><tr><td>PHD</td><td>Dr.Swapnil Patil</td></tr><tr><td>ODMR</td><td>Dr.Apeksha Dhole</td></tr><tr><td>Prosthodontics</td><td>Dr.Rajlakshmi Banerje</td></tr><tr><td></td><td>Dr.Richa Sahai</td></tr></table>	Coordinators IQAC	Dr.MuktaMotwani		Dr.Usha Shenoy	Coordinators ISO	Dr.Surekha Rathod		Dr.Vrinda Kolte	Member Secretary	Dr. Mohit Gunwal	Department	Name of the Member	Oral Surgery	Dr. Pranav Ingole	Orthodontics	Dr.Ananya Hazare	Pedodontics	Dr.Gagandeep Lamba	Oral Pathology	Dr.Rakshata Sorte	Endodontics	Dr.Gautam Badole	Periodontics	Dr. Neha Deshpande	PHD	Dr.Swapnil Patil	ODMR	Dr.Apeksha Dhole	Prosthodontics	Dr.Rajlakshmi Banerje		Dr.Richa Sahai	IQAC and ISO Committee		
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	Dr.Richa Sahai																																			
5	<p>Separate register to be maintained for the visitors of museum, equipment like laser microscope, prosthetic lab, etc.</p>	All Departments																																		

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Dr.UshaShenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Shruti

Dr.MuktaMotwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

D
Abhay

Dr.AbhayKolte
Dean
RDDC & RC, Nagpur
DEAN

Copy to: All the IQAC committee members, RDDC & RC, Nagpur.

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REF: RDDC&RC/DEAN/IQAC/F.NO.39/

761

/2025

DATE: 28/04/2025


REVISION OF THE COMMITTEE

Coordinators IQAC	Dr.Mukta Motwani
	Dr.Usha Shenoy
Coordinators ISO	Dr.Surekha Rathod
	Dr.Vrinda Kolte
Member Secretary	Dr.Mohit Gunwal

MEMBERS

IQAC- ISO
Dr. Pranav Ingole,
Dr.Ananya Hazare
Dr.Gagandeep Lamba
Dr.RakshataSorte
Dr.Gautum Badole
Dr. Neha Deshpande
Dr.Swapnil Patil
Dr.Apeksha Dhole
Dr.Rajlakshmi Banerje Dr.Richa Sahai





Dr.AbhayKolte

Dean

RDDC & RC, Nagpur

DEAN

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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 922 /2025

DATE: 10/06/2025

CIRCULAR

Meeting of IQAC-ISO Joint core committee members is scheduled on 16/06/25 at 11:00 am
in the Conference room RD DCRC, Nagpur.

AGENDA:

- Discussion regarding upcoming ISO Inspection 2025.

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
Dean
RDDC & RC, Nagpur

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- 1) All the IQAC committee members, RDDC & RC, Nagpur.





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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 956 /2025

DATE: 16/06/2025


MINUTES OF MEETING & ACTION TAKEN REPORT ON IQAC COMMITTEE MEETING


The IQAC-ISO Core committee meeting was held in the Conference Hall on 16/06/25 at 11:00am. Minutes of meeting and Action taken report of the same is as follows:

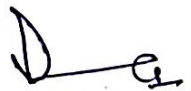
Members Present:

1. Dr. Abhay Kolte, Dean, RD DCRC.
2. Dr. Mukta Motwani, Co-ordinator, IQAC.
3. Dr. Surekha Rathod, Co-ordinator, ISO
4. Dr. Vrunda Kolte, Co-ordinator, ISO
5. Dr. Mohit K Gunwal, Member Secretary IQAC-ISO.

Sr.No.	Points Discussed	Responsibility	Deadline	ATR
1.	Requirement of ISO Inspection - Academic Audit - Future Planning of All committees	All members	To initiate the activity at the Earliest	Chairperson of committee and Department in charges informed accordingly
2.	File NO. For NAAC Data and Labels revision	IQAC-ISO Committee	-	Finalized and Approved


Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur


Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur


Dr. Abhay Kolte
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RDDC & RC, Nagpur
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Copy to:

- 1) All the IQAC committee members RDDC & RC, Nagpur.





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REF: RDDC&RC/DEAN/IQAC/F.NO.39/ 969 /2025

DATE: 18/06/2025

**MINUTES OF MEETING & ACTION TAKEN REPORT ON IQAC COMMITTEE
MEETING**

The IQAC-ISO Core committee meeting was held in the Conference Hall on 16/06/25 at 11:00am. Minutes of meeting and Action taken report of the same is as follows

Sr.No.	Points Discussed	Responsibility	Deadline	ATR
1.	File NO. For NAAC Data and Labels	Dr. Mohit Gunwal	At the Earliest	Finalized and to be Approved

Dr. Usha Shenoy
Professor and Head,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Mukta Motwani,
Professor & HOD,
Coordinator of IQAC Committee
RDDC & RC, Nagpur

Dr. Abhay Kolte
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IQAC Files Checklist

Sr. No	Files Name	Checklist Points
1	Departmental Academic Calendar	<ul style="list-style-type: none">• Activity Scheduled• Timetable UG/PG• Lecture Schedule• Micro-Schedule• Technique Class• PG work Schedule• Clinical Timetable
2	CDE Conducted	<ul style="list-style-type: none">• Brochure• Attendance• Circular• Photograph• Report<ul style="list-style-type: none">▪ MSDC Points (All documents)▪ Certificate
3	Dept. Budget File	<ul style="list-style-type: none">• Yearly Budget of each Department.
4.	Interdepartmental Training PGs	<ul style="list-style-type: none">• Schedule• Participants Certificate• Certificates from all departments
5.	Innovative Teaching & Evaluation	<ol style="list-style-type: none">1. OSCE<ul style="list-style-type: none">• Station (Question Paper)• Key Score Sheet• Circular• Attendance Sheet• Photographs2. PBL/CBL<ul style="list-style-type: none">• Case/Questions• Circular• Attendance Sheet/ Muster Copy3. Integrated Teacher<ul style="list-style-type: none">• Circular with signature of participating department• Attendance Sheet/Muster Copy• Mention in Academic Calendar4. Mini CEX<ul style="list-style-type: none">• Forms-at least 2/year/students5. DOPS<ul style="list-style-type: none">• Forms/students/skills showing analysis and improvement• Number to be decided for per year