

**RANJEET DESHMUKH DENTAL COLLEGE AND
RESEARCH CENTRE, NAGPUR**

REVISED RESEARCH POLICY

(Applicable from 1st November 2025)

As per the instructions of Hon'ble Vice Chairman Dr. Ashish Deshmukh, the Director of Research after consultation with the Dean, NKP Salve Institute of Medical Sciences and Ranjit Deshmukh Dental College and Research Centre and valuable inputs from the Chairman, Board of Research Studies of both the institutes a revised Research Policy was formulated and which will come in existence with immediate effect. The policy principles with regards to the incentives for research work will remain the same except for the fact that it will be made institution specific for all the institutes under the umbrella of VSPM AHE. Accordingly, following are the provisions made in the policy which will be applicable with immediate effect for staff and students of the Ranjit Deshmukh Dental College and Research Centre, Nagpur with immediate effect.

Institutional Policy for Publication and Grants

A comprehensive and new policy has been laid as follows in view of changing requirements of various regulatory and accreditation agencies.

A. Publications in Journal and Books.

1. Incentive for publishing an original article in journals indexed with other indexing agencies (Other than PubMed/Scopus/Web of Science) will be as mentioned below. No publishing fees or article processing charges will be paid or reimbursed by the institution upon publishing in other indexed journals (Other than PubMed/Scopus/Web of Science).
2. Published articles Indexed with other agencies will be paid incentive as Article based on original research Rs. 4000/- and Article based on case report Rs. 2000/-
3. If Postgraduate student/ UG student is the first author and faculty is the second or corresponding author for publications in PubMed/Scopus/Web of Science indexed journals, faculty from Ranjit Deshmukh Dental College & Research Centre, Nagpur will receive research incentives as applicable.
4. In case of multi-centric projects converted into publications or research publications with multiple authors from different places, faculty whose name is mentioned as author/corresponding author at a sequence of up to first five will be paid research incentives as applicable. This is applicable for publishing in PubMed/Scopus/Web of Science indexed journals only.
5. Institution will not pay article processing charges in such cases when article is written by multiple authors where first, second or corresponding author is from an institute other than Ranjit Deshmukh Dental College & Research Centre, Nagpur.

Copyright

- Copyright processing charges: Will be paid as per the actuals and an incentive upon grant of copyright will be given as mentioned in the Table.

Patents

- Name of the institute as one of the applicants should be present in the Patent. No funding or support incentive will be given for a faculty if institute's name does not figure in the approved patent.
- The Patent/Invention idea should be forwarded under the Patent Disclosure Form to the office of the BORS through the Dean.
- Patents with commercial value shall be considered for filing through VSPMAHE. Honorable Dean will be the final authority in deciding the commercial value of the patent. On commercialization, if the applicant has taken incentive and reimbursement of expenses from the institute then 2% of the commercial value will have to be paid by the applicants as Consultancy fees to the institute.
- 20,000 INR as an incentive to the first applicant (irrespective of the number of applicants) of the institute under VSPMAHE, only if the parent organization is one of the applicants.

Swayam/Coursera, Additional Qualification

- All the Staff members who will enroll for the Swayam or Coursera courses, appear for exams, clear them and obtain certificate will be reimbursed the exam fees as per the actual. An incentive of Rs 1000/- will be given to staff members who clear the exams and produce certificate of the same.
- A one-time incentive of Rs. 10000/- will be granted to the staff members who obtain additional degrees/diplomas related to Health sciences from Govt. Recognized Universities.
- Incentive will be paid to staff members guiding UG/PG students for procuring ICMR STS/MUHS STRG and any other grant which is approved by the Govt. agencies only after undertaking, completing and publishing the manuscript based on the same in indexed journal will be eligible for an incentive of Rs. 10,000/.

		Processing charges (Rs.)	Incentives (Rs.)
A.	Publication with APC (in PubMed/Scopus/ Web of Science journals)	Proposed	Proposed incentive
	Meta analysis/ Systematic review	On actual basis. Ceiling for journals with single indexing is Rs. 10,000 and for two or more indexing is Rs. 25,000. If the journal is in Q1/Q2 International Journal Ranking (IJR) then an APC on actuals or not more than Rs. 50,000/- irrespective of the amount will be granted.	7000/-
	RCT/Original article		5000/-
	Case series		3000/-
	Review		2000/-
	Case reports		2000/-
	Others (letter to editor, images, quiz etc)		1000/-
B	Publication without APC (in PubMed/Scopus/ Web of Science journals)		
	Systematic review and Meta analysis	NA	15,000/-
	RCT/ Original article	NA	15,000/-
	Case series	NA	5000/-
	Review	NA	4000/-
	Case reports	NA	4000/-
	Others (letter to editor, images, etc)	NA	2000/-
C	Original article indexed with other agencies (Other than PubMed/Scopus/ Web of Science journals)	No processing charges will be paid	
	Original article		4000/-
	Case reports		2000/-
D	Copyright		
	Literary/ dramatic	As per actual charges paid the Copyright Office	500/-
	Video	As per actual charges paid the Copyright Office	1000/-
E	Patent		
	Patent Published	Maximum of Rs. 60,000/- (Including FER)	20,000/-
F	Books (with ISBN number only)		

	Book Editor in Chief/ Main author or Co-author/Co-editor. Books published by Elsevier/Springer/Jaypee/Arya Medi only.	NA	5,000/-
	All other books published by other publishers as Author/Co-author	NA	2000/-
	Book chapter	NA	1000/-
	E-book	NA	1000/-
	E-books as co-editor/ co-author	NA	1000/-

General rules and protocol

- All applications for payment of article processing charges have to be approved by the office of Board of Research Studies and the Honorable Dean.
- Amount for publication fees or article processing charges (APC) will be paid by the respective author to publication houses. Institute will reimburse the amount as per above norms on submission of the receipt of the same.
- Research incentives as being given to faculty or students for conducting various research activities including publications, participating in collaborative or funded projects, PG thesis grants, RD innovation fund etc. will be paid on actual basis.

B. Postgraduate student (PG) grant.

- One PG student from each Department will be supported partly for conduct of dissertation projects in the form PG thesis grant of Rs. 15000 per student each year on recommendation of the HOD at the time of submission of Synopsis to the MUHS on application.
- These grants will only be utilized for chemicals/kits or consumables as required for investigations that will be done as a part of dissertation project.
- Student has to make an application in the prescribed format entitled "REQUEST FOR PG RESEARCH ALLOWANCE' as available with BORS office.
- Once sanctioned, amount will be reimbursed to PG student on successful completion of PG dissertation upon approval from PG Research committee/BORS of Ranjit Deshmukh Dental College and Research Centre, Nagpur.

C. Internship grant

- A total of 10 Interns will be given a grant of Rs. 5000/- in a financial year after successfully publishing original article/ case series/ case report/ letter to editor/ review article etc. in PubMed/ Scopus/ Web of Science journals.
- Grant will be released after a copy of publication in PubMed/ Scopus/ Web of Science journals is submitted to respective BORS office.

- Two grants of Rs. 5000/- each per year will be given for any Biomedical device idea by students of the college after scrutiny, selection and recommendation by the BORS.

D. Undergraduate student (UG) grant/ scholarship

- Rs. 5000/- will be given to a total of 10 UG student for RDDCRC Short term research project. RDDCRC Short term research project (RDDCRC - STS) is a research project to be conducted between August to December month of each year. Grant will be payable after conduct and publishing of short-term research project.
- Only those students whose application for STS research fellowship has not been approved on application by ICMR or MUHS will be eligible to apply for RDDCRC – STS program in the prescribed format entitled ‘REQUEST FOR RDDCRC-STs. They would be entitled for the incentive and certificate subject to approval by BORS scrutinizing committee.

E. Collaborative project

- An incentive of Rs. 15,000 will be given to principal investigator/collaborator from Department whose project is of collaborative nature with the agency's /institute/ laboratory/associations of repute. (Outside the campus)
- Amount will be given on successful completion of a collaborative project and publication of the work in PubMed/Scopus/Web of Science indexed journals.

F. RD innovation fund for Academic Research & Development

- RD innovation fund of maximum one lakh rupees (INR 1,00,000) will be given to faculty involved in collaborative projects with agencies of National and International repute as a Seed grant. The BORS will seek approval of the same from the management prior to sanctioning.
- Applications for Seed grant as a part of RD innovation fund should be approved by the BORS and will be forwarded through Dean to the Secretary VSPM & AHE.

G. Conference/ Workshop grant

Institute will provide support grant to faculty for participation in conference / workshop as a part of Faculty Development Program (FDP) to only those:

- a. Who have completed at least 2 years of continued full-time service in the institute and with good academic record.
- b. Who are presenting paper or poster in a National/ State conference or invited as a faculty.
- c. Who are attending workshop (as a delegate/faculty) on topics which will be useful to the institute as justified by the HOD. Maximum of 2 faculty from the department will be permitted at a time to avail the grant for attending a workshop.
- d. Who is a Senior faculty having completed 20 years of experience in the present institute and have at least 10 publications to his/her credit in indexed journals and wishing to attend National conference will be eligible for incentive if he/she has chaired a Scientific session. However, this provision will be applicable only once in two years. Faculty presenting papers/posters can avail the incentive every year for National Conference. Paper/ poster presentation or invitation as a faculty is must for attending over-seas conferences.

Note:

1. Teaching staff to take prior permission at least 4 weeks before the Conference/ Workshop in prescribed format.
2. All Teaching staff members will have to submit an undertaking that they have not received any grants for the same conference/ workshop from any other agency.
3. Applications should be addressed to Honorable Dean (except in case of overseas travel in which case it will be addressed to Secretary, VSPM & AHE) forwarded through the office of Director, Research & Dean in the prescribed format entitled for 'Request for conference grants.

Details of Conference/ Workshop grant are as follows:

Not more than two conferences/ workshops in a year will be considered for reimbursement with the total amount not exceeding the following guidelines.

- a. Professor- Rs. 30,000.
- b. Associate Professor- Rs. 25,000.
- c. Assistant Professor- Rs. 20,000.
- d. Senior resident – Rs. 15,000.
- e. **Overseas conference:** Not more than 50% of overseas travel and 50% of registration expenses with a combined total of the two not exceeding Rs. 50,000 for Professor, Rs 40,000/- for Associate Professor and Rs 35000/- for Assistant Professors amongst the teaching staff members presenting paper/poster or invited as a faculty. This grant will be available once in two years on submission of undertaking stating that the faculty has not applied/procured grant for the same reason from any other agency. Special leave for such a conference will be 7 days in total including Sundays/holidays.